

# Volunteer Animal Care Assistant Application Form

RSPCA Bristol & District Branch and Bristol Dogs & Cats Home is a registered charity dedicated to helping animals in need.



Bristol and District Branch  
Registered charity number 205858

## 1. Personal details

Title	<input type="text"/>	First name	<input type="text"/>	Surname	<input type="text"/>
Address	<input type="text"/>				
D.O.B	<input type="text" value="dd / mm / yyy"/>	*please note you must be over 18 years	Telephone (with area code)	<input type="text"/>	
Mobile	<input type="text"/>		Email	<input type="text"/>	
We would like to keep in touch to tell you about exciting volunteering opportunities, and other activities across the charity.					
For volunteering opportunities, please contact me by: Email <input type="checkbox"/> Post <input type="checkbox"/> Phone <input type="checkbox"/> (Please tick all that apply)					
Please add me to the newsletter mailing list: Email <input type="checkbox"/> Post <input type="checkbox"/>					
Emergency Contact Information:					
Name	<input type="text"/>		Relationship	<input type="text"/>	
Telephone (with area code)	<input type="text"/>		Mobile	<input type="text"/>	

## 2. Application information

The Volunteer Animal Care Assistant role involves a range of different animal husbandry duties:

- Assisting staff with the cleaning and sanitation of animal accommodation, dishes and equipment
- Food preparation
- Animal socialisation
- Meeting and greeting visitors and potential adopters
- Generally assisting ACA staff with all aspects of animal care and operations of Bristol Dogs and Cats Home
- Abiding by all safety guidelines to ensure a safe working environment

Please advise us of your preferred days for volunteering and availability outside of these hours:

Please continue on a separate sheet if you wish

Current employment status: Full time  Part time  Retired  Unemployed  Student

Job title

Where did you see this position advertised?

Please state why you have applied for this role?

Do you have any unspent criminal convictions? Yes  No

If Yes please give details:

### 3. Animal Care

Experience: Are you a pet owner? Yes  No  Please specify:

Please give details of any experience you have with animals and animal care:

Medical Information:

Are you up-to-date with Tetanus vaccinations? Yes  No

*Please note: it is the responsibility of the volunteer to ensure they are protected against the disease*

Please give details of any health issues that BDCH should be made aware of, that may affect your ability to work with or around animals or in case of emergency. E.g. medication, allergy information

You will need to attend an interview and then a health & safety induction and training sessions before you can become a Volunteer Animal Care Assistant.

Please indicate any days you would NOT be available for the above:

### 4. Equal Opportunities Monitoring

This information is used only for the purposes of ensuring the effectiveness of our Equal Opportunities Policy.

Gender F  M  Age Group: 18-20  21-30  31-40  41-50  51-60  61-70  70+

How would you describe yourself? These categories of ethnic origin are recommended by the commission for Racial Equality as the most appropriate for monitoring the UK. We recognise that the specific categories may not be appropriate for everyone. If this is the case, please use the last box.

**Asian or Asian British:**

Indian   
 Pakistani   
 Bangladeshi   
 Any other Asian background (please specify)

**Black or Black British:**

Black Caribbean   
 Black African   
 Any other Black background (please specify)

**White:**

White British   
 White Irish   
 Any other white background (please specify)

**Mixed:**

Chinese   
 Any other Ethnic background (please specify)

Do you consider yourself to have a disability / impairment? Yes  No

If yes, please specify

If yes, please specify below any particular needs you may have in relation to your disability/impairment?

### 5. Declaration

I understand that any offer of volunteering with RSPCA Bristol & District Branch and Bristol Dogs & Cats Home is dependent on adhering to our Volunteer Guidelines and if breached, may be revoked at any time. In accordance with the 1998 Data Protection Act, I agree that RSPCA Bristol & District Branch and Bristol Dogs & Cats Home may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form can be stored on both paper and computer files. It will be held securely and only accessed by authorised personnel.

Signature

Date

Please return your completed form along with two passport sized photographs to:

Volunteer ACA Applications, RSPCA Bristol & District Branch, 48 Albert Road, St Philips, Bristol BS2 0XA

For office use only:

PHOTO  ON D/B  COMPLETE: Int  Date: \_\_\_\_\_ Ind  Date: \_\_\_\_\_ T/S  Date: \_\_\_\_\_